

**FEES**

Fees are to be paid by cash or certified cheque at any Branch of the National Commercial Bank. Registration of new students will be July 12 – 30, 2010, Monday – Friday, between the hours of 8:30a.m. – 2p.m. You are expected to present the bursar’s copy of the stamped payment voucher at the school’s office. Failure to register on time will result in the space assigned to your child being forfeited.

***Summer Orientation programme will be July 12-23, 2010, between the hours of 8:30am to 1:30pm at a cost of Six Thousand Dollars (\$6000.00)***

**ROOM ASSIGNMENT**

Each child will be assigned to a specific colour room.

**ORIENTATION**

Tuesday September 07, 2010

Orientation will be from 8:30 a.m. until 9:30 a.m. All students must be dressed in uniform and accompanied by their parents on the appropriate day. Parents are asked to bring the original copy of the child’s immunization card

**Opening date of Term - Wednesday, September 8, 2010**

**UNIFORM**

Children must be in uniform at all times (Shorts, T-Shirt, navy blue socks and comfortable black sneakers, navy blue ribbons/clips for girls). The colour T-Shirt you are to buy for your child depends on the colour room to which he/she has been assigned. Uniforms can be purchased at Vaz Prep School at the following times:

- July 12 – July 30 - 8:30 a.m. – 2:00 p.m.
- Aug 17 – Aug 20 - 8:30 a.m. - 2:00p.m.
- Aug 23 - Sept. 03 - 8:30 a.m. – 2:00 p.m.

**LUNCH**

Give your child a nutritious snack for break, preferably a fruit. Refrain from giving him/her cheese trix, popcorn, nuts, sweets, chewing gums and sodas. Hot meals are provided at the school at a reasonable cost.

**PERSONAL EFFECTS**

Each child is to take a decorated box (e.g. shoe box) for personal effects – crib sheet, a washcloth and a change of clothing. **NO BAGS PLEASE.**

**SCHOOL HOURS**

School starts promptly at 8:00 a.m. and ends at 1:00 p.m. Pick up time should be no later than 1:30 p.m. **SHARP.**

**AFTER-CARE**

After-care facilities are provided for students who need it between the hours of 2 pm. and 5 p.m. at a cost of \$200 per afternoon. An additional charge will be made for students remaining after 5 p.m.

### JEWELLERY

No jewellery is to be worn to school. Girls are permitted to wear knobs if their ears are pierced. The school will not accept responsibility for lost jewellery.

### ACCIDENT INSURANCE

Every child pays an annual premium of \$350 for an accident insurance policy. This covers up to the limit of the policy, the cost of medical expenses incurred as a result of injury to pupils from accidents. In the event a parent/guardian wishes to make a claim under the policy, he/she is required to fill out the necessary forms and return them to the school.

### STUDENT DATA

The school must be advised immediately if there are any changes in the pupil's information that was given to the school on the application forms. Parents/Guardians may do so by advising the administrative office.

### STUDENT ACCIDENT

In the event that a student has an accident while at school, the school nurse will perform any first aid required. In the case of an emergency, requiring the immediate attention of a doctor, the child will be transported to the doctor and the parent notified.



## *Vaz Pre – School*

10 Cawley Road  
Kingston 2, Jamaica W.I.

Telephone (876) 938-3243  
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## Mission Statement

*To maintain and enhance our school as an institution of excellence in education, community relations and nation building; through a programme of teaching, nurturing and motivating, designed to help each child receive a foundation for adult life, in which full potential is developed in all areas – physical, moral, spiritual, cultural and intellectual in fulfillment of our motto.....*

**“HONEST LABOUR BEARS A LOVELY FACE”**